

## Pre-Job Safety Instruction (PSI)

Please complete a PSI at the task location prior to start of each task or when conditions change.

<b>Company / Craft</b>	<b>Date</b>	<b>Time</b>
<b>Job No. / Permit No.</b>		
<b>Project</b>	<b>Task Location</b>	<b>Muster / Meeting Point</b>

Review these items with the crew at the site of the task and check the blocks that apply to the work.  
 "HIGH RISK" activities need a HSE Operating Procedure or a JHA. (Supervisor to identify)

**Environmental Hazards**

- spill potential / containment
- HAZMAT / TDG storage
- weather conditions
- MSDS reviewed for hazardous materials
- ventilation required
- heat stress / cold exposure
- lighting levels too low
- housekeeping

**Ergonomics Hazards / Material Handling**

- working in a tight area
- parts of body in line of fire
- working above your head
- pinch points identified
- repetitive motion

**Work at Height Hazards**

- barricades, flagging, and signs in place
- hole coverings in place
- protect from falling items
- powered platforms
- others working overhead/below
- fall arrest systems
- ladders

**Activity Hazards**

- welding / grinding
- burn / heat sources
- compressed gasses
- working on / near energized equipment
- electrical cords / tools - condition
- equipment / tools inspected
- critical lift meeting required
- energy isolation
- airborne particles
- open hole(s) / leading edge(s)
- mobile equipment / vehicle
- rigging
- excavation / underground work hazards
- confined space

**Access / Egress Hazards**

- scaffold (inspected and tagged)
- slip / trip potential identified
- required permits in place
- excavations
- walkways / roadways
- Other: \_\_\_\_\_

**Personal Limitations / Hazards**

- clear instructions provided
- trained to use tool and perform task
- distractions in work area
- working alone (communication)
- lift too heavy / awkward position
- external noise levels
- physical limitations
- first aid requirements

**PPE Requirements**

- goggles / Fectoggles / Spoggles
- face shield
- gloves (kevlar or leather)
- coverall (fire retardant)
- hearing protection
- respirator
- harness / lanyard
- reflective vest
- footwear (condition / application)

Identify the task steps and hazards, and then identify the plans to eliminate or control the hazards.

TASK STEPS	HAZARD	CONTROL

DO NOT SIGN UNTIL YOU UNDERSTAND AND AGREE WITH THE PSI. REVIEW AND INITIAL AFTER BREAKS AND LUNCH.

<b>Worker Signature:</b>	<u>1<sup>st</sup> Break</u>	<u>Initial after: Lunch</u>	<u>2<sup>nd</sup> Break</u>	<b>Worker Signature:</b>	<u>1<sup>st</sup> Break</u>	<u>Initial after: Lunch</u>	<u>2<sup>nd</sup> Break</u>
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

**Supervisor:** \_\_\_\_\_

**Auditor:** \_\_\_\_\_ Print Name \_\_\_\_\_ Signature \_\_\_\_\_ DD/MM/YY \_\_\_\_\_

	Adequate Inadequate			Adequate Inadequate	
1. Task description			6. Workers' names legible		
2. Hazard identification			7. Reviewed / signed by foreman		
3. Hazard controls			8. Muster / assembly point identified		
4. All sections implemented			9. Tools and equipment inspected		
5. Initialed after breaks / lunch			10. PSI at task location		

**Comments:** \_\_\_\_\_  
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 \_\_\_\_\_  
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 \_\_\_\_\_  
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**Auditors will comment on all inadequate items and those that are worthy of positive recognition.**

